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## Student Work Placement Policy

### Aims and principles of the policy

Green Routes aims to provide students, who have reached a good standard of readiness, with opportunities to take up supported, and where unsupported appropriate work placements.

These will be based on:

- The student's strengths and interests developed in the previous years
- The student's views and wishes expressed at review meetings
- The student's ongoing commitment to develop their skills and abilities.
- The availability of suitable venues and work opportunities.
- The availability of student mentor support.

### The Procedure

- An initial approach to the manager of the venue by the Employability Support Manager to discuss the placement, the student's abilities and to assess the venue for health and safety and the type of work offered.
- A visit by the student with the Employment Support Manager and /or student volunteer mentor who will accompany him / her
- A supported placement where a mentor will work alongside the student to ensure safety procedures are followed and that the student has the skills and confidence to carry out the work placement.
- Feedback will be given regularly and at the end of the placement to the Employability Support Manager by the student, the volunteer mentor and the venue. The Employability Support Manager will feed this back to Green Routes Development Manager.
- When deemed ready, a student will undertake unsupported work at the venue which has already shown itself to be safe, welcoming and willing to support the development of skills and confidence in the student

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